



Occupational Health and Safety Management System

**Document number:
616-3282-FORM-APQ**

Operating Permit and Registration for Remotely Piloted Aircraft on QPA property

Revision: 2.1

Pilot information

Name of applicant/pilot/company			
Address		Apt., suite, etc.	
City		Province	
Email address		Phone number	
Pilot certificate number⁺		Issue date	
<i>Check a box</i>	<input type="checkbox"/> Basic operations	<input type="checkbox"/> Advanced operations	<input type="checkbox"/> Flight reviewer

⁺ Copy of pilot certificate issued by Transport Canada included in file (if over 250 g)

Remotely piloted aircraft information

Brand		Model	
Weight		Purchase date	
Type (check)	<input type="checkbox"/> Fixed-wing aircraft	<input type="checkbox"/> Rotary-wing aircraft	
	<input type="checkbox"/> Hybrid aircraft	<input type="checkbox"/> Lighter-than-air aircraft	
Serial number		Maximum take-off weight	

Transport Canada registration number⁺⁺

⁺⁺ Copy of registration certificate issued by Transport Canada included in file (if over 250 g)

Copy of liability insurance certificate with Québec Port Authority as an additional insured

Pilot's signature

I, the undersigned, declare that as a pilot, I will abide by all the rules issued by the CARs:

It is forbidden for any person to pilot an RPAS if:

- They are tired or likely to become tired during the operation
- They are unfit to perform their duties in any other way

Furthermore, it is forbidden for any person to pilot an RPAS if:

- They have consumed an alcoholic beverage in the 12 hours preceding the start of the operation
- They are under the influence of alcohol
- They use a drug that impairs their faculties to such an extent that aviation safety or the safety of any person is or may be compromised



Occupational Health and Safety Management System

**Document number:
616-3282-FORM-APQ**

Operating Permit and Registration for Remotely Piloted Aircraft on QPA property

Revision: 2.1

Flight area and plan*

Flight area	Planned maximum altitude	Estimated flight duration
Planned flight date	Time	
Reason for flying an RPAS		

** ATTACH A COPY OF THE SKETCH OR FLIGHT PLAN MADE BY THE PILOT*

It is forbidden for a pilot to operate a remotely piloted aircraft:

- At a distance of less than 100 ft (30 m), measured horizontally and at any altitude, from a person (unless the pilot has a Special Flight Operations Certificate)**
- At a distance of less than 30 m from swallow nesting boxes (May to September inclusively)**

A request must be made for each operation in the sector that includes Wharves 105, 106, 107, and 108 on NAV CANADA's website, as that sector is located in Jean Lesage International Airport airspace.

- If atmospheric conditions are adverse or exceed the manufacturer's specifications, and the flight must be postponed, an updated permit must be requested from the lease manager.*
- If an incident occurs, it is the pilot's duty to inform the Harbour Master's Office immediately.*
- During flight, I will have in my possession the RPAS manufacturer's manual, a copy of the registration certificate, a copy of the pilot certificate, a copy of the flight plan, and a copy of this permit.*

Pilot's first and last name (block letters)	Signature	Date

Registration with the QPA lease manager

First and last name	Role	Signature
Registration date	Time	
Comments		
Documents received:	<input type="checkbox"/> Registration certificate (over 250 g)	<input type="checkbox"/> Flight plan
	<input type="checkbox"/> Liability insurance certificate with QPA as an additional insured	<input type="checkbox"/> Pilot certificate (over 250 g)
Date and time of authorized flight		
Date and time of revised flight		

Flight permit closure

Check a box	No incidents reported	Incident reported, incident report completed